

Sharon Smith

Research Assistant, Shore Research, Inc.

Objective To be an asset to your company through the application of my skills in organization, data collection, and communication.

Experience 2005-Present Shore Research, Inc. Cedar Park, TX
Research Assistant

- Lead data collector for evaluations in various areas including education, child development and technology integration.
- Transcription of recorded interviews, meetings, and focus groups on a wide variety of topics.
- Organize and maintain project data.

2002-2005 Austin Diagnostic Clinic Austin, TX
Registered Nurse – Referral Dept.

- Provided detailed medical information to third party payers to obtain or continue treatments and medications.
- Provided direct care to medically complex patients.
- Assisted individuals in their research for the appropriate community resources to continue their care.
- Facilitated communication between doctors and patients.

1995-2003 Seton Shoal Creek Austin, TX
Registered Nurse – Child and Adolescent Unit

- Provided direct care to children and adolescents with behavioral health concerns.
- Led group psychotherapy of psychiatric and chemical-dependent populations.
- Performed interviews of individuals seeking help for crisis intervention.

Education 1992-1995 Austin Community College Austin, TX

- Associate Degree in Professional Nursing

1980-1984 Bowling Green State University Bowling Green, OH

- Bachelor of Science in Social Work